

**District Board of Directors Meeting**  
**Tuesday, September 6, 2016; 7:00 EST/6:00 CST**  
**Russell County Health Department; Jamestown, Kentucky**

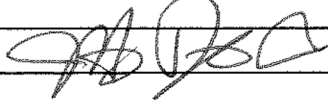
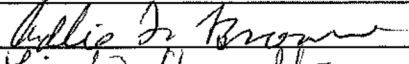
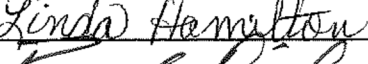




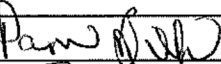
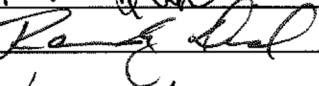
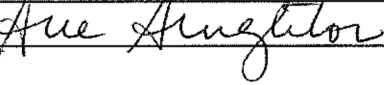
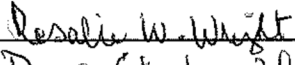
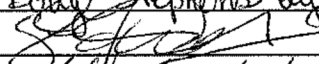
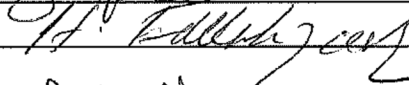

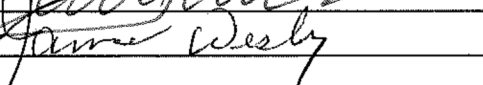
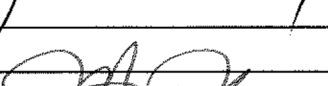

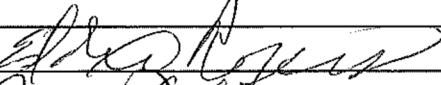
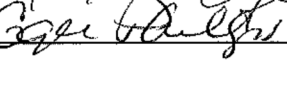
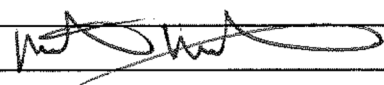
**AGENDA**

- I.  Welcome.....Chair Phelps
- II.  Invocation/Dinner
- III.  Quorum/Approval of Minutes - Add Pam Bills
- IV.  Old Business/New Business.....Chair Phelps
- V.  Executive Director.....Shawn D. Crabtree
  - a. Financial Update / Leg. meet + greet (Wayne / Jaglo / Green / Palchick / Russell); New KPHA & NALBO4 Commission
- VI. Updates on Quality Improvement Projects/Efforts
  - a. Worksite Wellness Project.....Jamie Lee
  - b. Electronic Nuisance Complaint Form.....Stuart Spillman
  - c. Insurance Billing.....Leah Jasper
  - d. Grants Management.....Leah Jasper
  - e. Immunization Rates.....Christine Weyman
- VII.  Updates on Special Projects
  - a. Louisville Vitality Update.....Jamie Lee
  - b. Accreditation Update.....Janae Tucker
  - c. UK/HANDS Research Project.....Sylvia Ferrell
- VIII.  Ryan White Program Update.....Laura Woodrum
- IX.  District Statistics and Outbreak Update (postpone - 12/16).....Amanda England
- X.  New Policies.....Janae Tucker
- XI.  Human Resources Report.....Pam Godby
- XII.  Needle Exchange Vote.....Board
- XIII. Next Meeting/Closing Comments.....Chair Phelps

12/6/16

Pam - for place

(19)

County	Name	Signature	
Adair	Feese Catherine		
Adair	Stephens Michael		proxy - Yes
Adair	Jackson Matt		
Casey	Brown, Jr. Adlie F.		- Yes
Casey	Hamilton Linda		- Yes
Casey	Dial Randy		- NO
Clinton	Armstrong Richard		proxy - NO
Clinton	Staton Jake		
Cumberland	Phelps, Jr. John		→ NO
Cumberland	Lee Betty		→ Yes
Green	Bills Bagby Pam Glenda		- Yes
Green	Frank John		proxy NO
McCreary	Singleton Sue		- Yes
McCreary	Stephens Doug		- Yes
McCreary	Wright Rosalie	 Doug Stephens by Rosalie W. Wright	- Yes
Pulaski	Kelly Steve		- Yes
Pulaski	Fallahzadeh Hossein		- Yes
Pulaski	Jasper L. Bruce		→
Pulaski	Guinn Patti		→ Yes
Pulaski	Sinclair Keith		→ Yes
Pulaski	Wesley James		→ Yes
Russell	Miles Richard		→
Russell	Robertson Gary		proxy - Yes
Russell	Watkins Susanne		
Taylor	Richardson Marlene		
Taylor	Rogers Eddie		→ Yes
Taylor	Phillips Gayle		→ Yes
Wayne	Elam Lora		→
Wayne	Anderson Mike		→ Yes
Wayne	Southard Stephanie		→

• proxy

4 NO  
17 Yes

9-6-14

# District Board of Health

- ✓ Christine Weyman
- ✓ Sylvia Stull
- ✓ Ann Tomlinson
- ✓ Leah Jopson
- ✓ Jamie Fee
- ✓ Pam Sedky
- ✓ Carol Huckelby
- ✓ Tracy Aaron
- ✓ Shaun Crabtree
- ✓ Rena Woodrum

LAKE CUMBERLAND DISTRICT HEALTH DEPARTMENT

BOARD OF HEALTH DIRECTORS

September 6, 2016

The Lake Cumberland District Board of Health met on Tuesday, September 6, 2016 at the Russell County Health Department in Russell County, KY.

The meeting was called to order by Judge John Phelps

Those present were:

Mike Anderson  
Pam Bills  
Adlie F. Brown, DMD  
Randy Dial  
Hossein Fallahzadeh, MD  
Patty Guinn  
Linda Hamilton  
Steve Kelly  
Betty Lee  
John Phelps  
Gayle Phillips, ARNP  
Eddie Rogers  
Keith Sinclair, MD  
Sue Singleton  
Rosalie Wright  
James Wesley

Michael Stephens, Adair County Judge Executive authorized Judge John Phelps to be his proxy.  
Doug Stephens, McCreary County Judge Executive authorized Rosalie Wright to be his proxy.  
Judge John Frank, Green County Judge Executive authorized Judge Randy Dial to be his proxy.  
Gary Robertson, Russell County Judge Executive authorized Judge John Phelps to be his proxy.  
Richard Armstrong, Clinton County Judge Executive authorized Judge John Phelps to be his proxy.

Shawn Crabtree confirmed we did have a total of 21 board members/proxies present and was a quorum.

The members absent from the meeting were:

Lora Elam, RN  
Catherine Feese, MD  
Matt Jackson Rph  
L. Bruce Jasper, DVM  
Richard Miles, MD  
Marlene Richardson, DMD  
Stephanie Southard, MD  
Jake Staton  
Susanne Watkins, OD

Staff members present:

Tracy Aaron, Director of Health Education  
Shawn Crabtree, Executive Director  
Pam Godby, Human Resource Manager  
Sylvia Ferrell, HANDS Administrator  
Carol Huckelby, Administrative Secretary  
Leah Jasper, Director Administrative Services  
Jamie Lee, Diabetes Program Manager  
Amy Tomlinson, Preparedness Manager  
Christine Weyman, Medical Director  
Laura Woodrum, Nurse Administrator

## **WELCOME**

Hossein Fallahzadeh welcomed all board members, staff, and guests and turned the meeting over to Judge Phelps.

As confirmed earlier, a quorum was present.

## **APPROVAL OF MINUTES**

Copies from the previous meeting were sent to each board member for their review prior to tonight's meeting. A correction to add Pam Bills to the members present was made. Judge Rogers made a motion to accept the minutes with the mentioned correction and Judge Dial seconded the motion. Motion carried.

## **OLD/NEW BUSINESS**

Judge Phelps asked Board if there was any old or new business to discuss. No old or new business was discussed.

## **DIRECTOR'S COMMENTS**

### Financial Report

Shawn gave the Board a packet with financial information for June and July. He reported that FY2016 closeout was completed and approved by DPH on 07/27/16. LCDHD ended the year with an \$86,264.70 surplus. The June balance sheet shows \$6,048,419.39 in assets, with \$56,517.33 owed in current liabilities. At year end, after all the surpluses have been closed out to the restricted and unrestricted reserves on the balance sheet, LCDHD now has 112% of the allowed Unrestricted Reserves. Due to lower than average revenues and higher than average expenses, the July Balance Sheet shows a \$990,243 deficit with \$5,047,524.69 in assets on the balance sheet, with \$45,866.02 of that owed in current liabilities. Mr. Crabtree explained that this deficit is the result of DEP withholding State and Federal funds that flow through them until the health departments have closed the previous fiscal year. Additionally, July included, as an expense, a reimbursement payment to the schools for the last quarter of 2016's Medicaid revenues we'd billed and collected for them in the amount of \$295,299.43. Jim Wesley made a motion to accept the financial report. Rosalie Wright seconded the motion. Motion carried.

### Audit

RFH completed LCDHD's annual audit in August. It is scheduled a month early so we can meet the Department for Local Government's deadline to have year in actual revenues and expenses uploaded by September 1, 2016 deadline.

### KALBOAH and KHDA

Mr. Crabtree informed the Board that we will pay membership to KALBOH and KPHA for the Local Boards who voted to do join. Membership dues will be paid in January.

### Advocacy

Mr. Crabtree informed the board that he, along with a group of Health Department Directors from other Appalachian counties, met with the new Public Health Commissioner to discuss issues relating to funding and health in Appalachia.

## **UPDATE OF QUALITY IMPROVEMENT PROJECTS**

### Worksite Wellness Project

Jamie Lee reported to the Board that the Wholesale Hardwood Interiors worksite wellness project it is going well. WHI staff just completed an 8 week healthy habits program. A cardiovascular education program and biometric screening still need to be completed.

### Electronic Nuisance Complaint Form

Shawn Crabtree informed the Board that with the website updates, nuisance complaints will be able to be submitted online.

### Insurance Billing

Leah Jasper informed the board that she and her staff have met three of the four goals on their AIM statement. The fourth goal is ongoing and will be evaluated at the end of the 2017 fiscal year. Final team meeting will be 8/10/2016 to finalize QI tools.

#### Grants Management

Leah informed the board QI team is working on developing a unified process for grant seeking and grant management. The team has developed a grants management policy that is included in their policies packet.

#### Immunization Rates

Dr Weyman reminded the Board that the QI project team's goal was to raise immunization rates in McCreary County. McCreary County had very low immunization rates (65%) among children under 2 years of age. The team developed a process which included a tickler file to help staff track when immunizations are due. The staff either mailed a reminder card or called the parents to remind them their child's immunization was due. The importance of immunizations is reinforced in the clinic by placing posters throughout the clinic and giving parents information about smart phone apps that help promote and track immunizations. As a result of these efforts, the immunization rate among this age group increased to 86% during the first three months of 2016.

### **UPDATE ON SPECIAL PROJECTS**

#### Louisville Vitality Update

The Louisville Vitality project is going well – we have hired 4 staff to resume Vitality Checks. We have completed 158 screenings since August.

#### Accreditation Update

Shawn informed the board we have submitted an action plan to PHAB which is being reviewed.

#### UK/HANDS Research Project

HANDS staff are working with Dr. Corinne Williams from UK on a research project to evaluate HANDS impact on school readiness. The project's data is being analyzed now. Outcomes are expected to be released in the fall.

### **RYAN WHITE PROGRAM**

Laura Woodrum reported that the program is going well and has enrolled 54 people enrolled. Twelve to fourteen people consistently attend the monthly support groups.

## **DISTRICT STATISTICS AND OUTBREAK UPDATE**

The report has been postponed until 12/16 board meeting.

## **POLICIES UPDATE**

Three new, and five revised policies were presented. The three new policies are Grants Management Policy, Ryan White Financial Policy, and the Active Shooter/Armed Aggressor Policy. The revised policies are: Crime Check Policy, Employee Handbook, Verification of Income, Ryan White Authorization Policy, and the School Health Guidelines Policy and School Nurse Program Guidelines. Dr. Sinclair made a motion to accept the policies and Jim Wesley seconded the motion. Motion carried.

## **HUMAN RESOURCES**

Pam Godby informed the board that 2 full-time and 6 contractual staff has gone off duty and four full-time and three contractual employees were hired since the last meeting.

## **NEEDLE EXCHANGE**

Judge Rogers made a motion to postpone the vote due to several concerns about funding. He suggested that someone talk to the legislatures and advocate for them to provide funding for the exchanges. Judge Randy Dial seconded the motion. Judge Phelps opened the floor up for discussion. Judge Phelps read a letter sent by Judge John Frank stating his opposition to the resolution. Dr. Sinclair asked that the Board be allowed to vote pointing out that this is only one of the three necessary consents needed to establish the exchange and that the individual counties could not move forward in obtaining funding or the other required consents without the District Board of Health's resolution. Judge Dial questioned whether the individual counties could go forward without the District Board of Health's approval. Shawn Crabtree confirmed that individual county Boards of Health could not move forward without the District Board's approval since they are the governing board. Judge Rogers stated that he felt each county should be able to make their own decision. Judge Phelps cautioned that the health department needed to do more community education. Tracy Aaron informed the Board that there is a possibility for ASAP to receive some funding to do community education and town hall forums. She encourage the Judge Executive's to discuss this opportunity with their local ASAP boards. Judge Rogers and Dial withdrew their motions. Judge Phelps asked for a roll call. The vote was 17 Yes and 4 No. The Resolution passed.

<b>County</b>	<b>Name</b>	<b>Pass Resolution</b>
Adair	Feese, Catherine	Absent
Adair	Jackson, Matt	Absent



Adair	Stephens, Michael	Yes
Casey	Brown, Adlie	Yes
Casey	Dial, Randy	No
Casey	Hamilton, Linda	Yes
Clinton	Armstrong, Richard	No
Clinton	Staton, Jake	Absent
Cumberland	Lee, Betty	Yes
Cumberland	Phelps, John Jr.	No
Green	Bills, Pam	Yes
Green	Frank, John	No
McCreary	Singleton, Sue	Yes
McCreary	Stephens, Doug E.	Yes
McCreary	Wright, Rosalie	Yes
Pulaski	Fallahzadeh, Hossein	Yes
Pulaski	Guinn, Patty	Yes
Pulaski	Jasper, Bruce	Absent
Pulaski	Kelley, Steven	Yes
Pulaski	Sinclair, Keith	Yes
Pulaski	Wesley, James	Yes
Russell	Miles, Richard	Absent
Russell	Robertson, Gary D.	Yes
Russell	Watkins, Susanne	Absent
Taylor	Phillips, Dr. Gayle	Yes
Taylor	Richardson, Marlene	Absent

Taylor	Rogers, Eddie	Yes
Wayne	Anderson, Mike	Yes
Wayne	Elam, Lora	Absent
Wayne	Southard, Stephanie	Absent

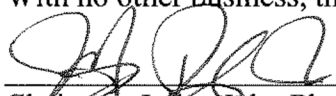
**DISCUSSION**

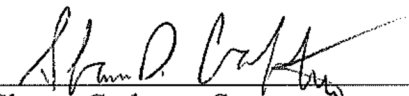
No further discussion

**NEXT MEETING**

Next meeting is December 6th at 7 p.m. EST at Jamestown Health Department

Judge Phelps asked if anything else needed to be discussed before adjourning the meeting. James Wesley made a motion to adjourn the meeting. Judge Dial seconded the motion. Motion carried. With no other business, the meeting was adjourned.

  
 \_\_\_\_\_  
 Chairman Judge John Phelps

  
 \_\_\_\_\_  
 Shawn Crabtree, Secretary

/cah



CPAs | Consultants

To the Board of Health  
Lake Cumberland District Health Department  
Somerset, Kentucky

We have audited the financial statements of the Lake Cumberland District Health Department (the Health Department) for the year ended June 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 17, 2016. Professional standards also require that we communicate to you the following information related to our audit.

***Qualitative Aspects of Accounting Practices***

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Health Department are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2016. We noted no transactions entered into by the Health Department during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no sensitive accounting estimates.

There are no sensitive financial statement disclosures. The financial statement disclosures are neutral, consistent, and clear.

***Difficulties Encountered in Performing the Audit***

We encountered no significant difficulties in dealing with management in performing and completing our audit.

***Corrected and Uncorrected Misstatements***

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We did not identify any misstatements.

***Disagreements with Management***

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

**Management Representations**

We have requested certain representations from management that are included in the management representation letter dated October 27, 2016.

**Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Health Department's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**Items Discussed Prior to Retention of Independent Auditors**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Health Department's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Other Matters**

We were engaged to report on schedules of revenues and expenditures by reporting area and the schedule of expenditures of federal awards, which accompanies the financial statements, but is not required supplementary information (RSI). With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the *Administrative Reference* established by the Commonwealth of Kentucky, Cabinet for Health and Family Services, Department for Public Health, Division of Administration and Financial Management, and the OMB's Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

**Restriction on Use**

This information is intended solely for the information and use of the Board of Health and management of the Health Department and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

**RFH**

RFH, PLLC  
Lexington, Kentucky  
October 27, 2016

November 17, 2016

#### October 2016 Financial Position

The LCDHD balance sheet shows \$5,073,207.98 in assets, which is just over 4 months of the average monthly expenses, with \$69,584.13 of that owed in current liabilities. LCDHD has 4,128,625 in YTD revenues and 5,116,903 in YTD expenditures resulting in a \$988,278 YTD deficit. This deficit is primarily because we haven't collected any local tax revenues to date as those are usually collected only twice per year, half in November/December, and the other half in May.

DPH is in the process of changing the way Aetna MCO Medicaid payments are paid to us. Instead of being paid to DPH and transferred to health departments, they are working with Aetna to us directly for Medicaid services. As this change is in process, Aetna payments are behind, and we have more than \$250,000 in unpaid claims on our patient account receivable aging report that we cannot resolve until the change is complete.

The Insurance Billing/Collection Quality Improvement Process has completed, and we're seeing a marked increase in our insurance revenues. Through the end of October, we've collected \$18,443 in clinic insurance revenue. Projecting that through to the end of the year, calculates to \$55,329 which is a 536% increase of the 2016 fiscal year when insurance revenues were only \$10,315.

Reviewing the revenues and expenditures for the first quarter, and projecting those forward for the remaining 8 months, we are trending to end the year right at break-even, which is better than the budgeted deficit of \$495,460, although it's too early in the year to feel confident in that projected surplus. The primary reasons we've been able to overcome the deficit are:

- Health Education received an additional allocation for CHAT funds in the amount of \$60,000, an additional allocation for Tobacco Prevention in the amount of \$47,802 and were awarded a federal grant in the amount of \$144,665, part of which will be offset by two new staff.
- WIC received an additional allocation of \$171,185 which helped offset their budgeted deficit.
- Several other small addendums & amendments which added to the above result in total increased revenues over what was budgeted by \$459,501

Audit: RFH has delivered our completed audit, and noted no material weaknesses or significant deficiencies. However, they note we are out of compliance issue by having \$164,042 more in restricted reserves at the end of the fiscal year than we are allowed per 902 KAR 8:170 Section 3, Subsection 3(c) which states an unrestricted fund balance, as of June 30 of a fiscal year, cannot be in excess of 30% of that year's expenditures for non-fee programs plus 40% of that year's expenditures for fee-for-service programs. DPH requires we submit a written plan for the use of the amount of the excess. If approved, they will require us to move the funds into a local restricted fund to be used solely for the purpose(s) approved.

Lake Cumberland District Health Department  
Summary Statement of Revenue and Expense  
As of Period Ending October 31, 2016

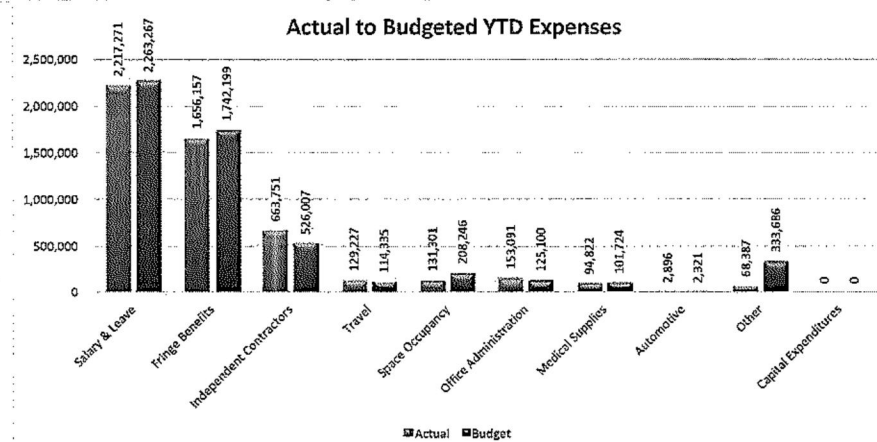
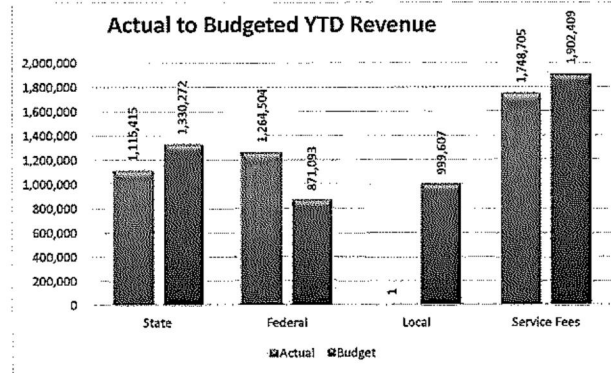
	Current Month					Year to Date					
	Actual	%	Budget	Variance	Variance %	Actual	%	Budget	Variance	Variance %	
<b>Revenue:</b>											
State	\$ 133,065.95	11.47%	332,568	(199,502)	-59.99%	24%	1,115,415	27.02%	1,330,272	(214,856)	-16.15%
Federal	\$ 483,952.03	41.72%	217,773	266,179	122.23%	16%	1,264,504	30.63%	871,093	393,411	45.16%
Local	\$ -	0.00%	249,902	(249,902)	-100.00%	18%	1	0.00%	999,607	(999,606)	-100.00%
Service Fees	\$ 543,050.82	46.81%	475,602	67,449	14.18%	35%	1,748,705	42.36%	1,902,409	(153,704)	-8.08%
Unrestricted Carryover	\$ -	0.00%	102,407	(102,407)	-100.00%	7%	0	0.00%	409,627	(409,627)	-100.00%
<b>Total Revenue</b>	<b>\$ 1,160,068.80</b>	<b>100.00%</b>	<b>1,378,252</b>	<b>(218,183)</b>	<b>-15.83%</b>		<b>4,128,625</b>	<b>100.00%</b>	<b>5,513,008</b>	<b>(1,384,383)</b>	<b>-25.11%</b>
<b>Expense:</b>											
Salary & Leave	\$ 494,727.79	42.65%	544,861	(50,133)	-9.20%		2,217,271	53.70%	2,263,267	(45,996)	-2.03%
Fringe Benefits	\$ 383,240.96	33.04%	419,418	(36,177)	-8.63%		1,656,157	40.11%	1,742,199	(86,041)	-4.94%
Independent Contractors	\$ 234,162.96	20.19%	131,502	102,661	78.07%		663,751	16.08%	526,007	137,744	26.19%
Travel	\$ 34,454.40	2.97%	28,584	5,870	20.54%		129,227	3.13%	114,335	14,892	13.02%
Space Occupancy	\$ 32,395.33	2.79%	52,062	(19,667)	-37.78%		131,301	3.18%	208,246	(76,945)	-36.95%
Office Administration	\$ 27,948.73	2.41%	31,275	(3,326)	-10.64%		153,091	3.71%	125,100	27,991	22.37%
Medical Supplies	\$ 21,686.59	1.87%	25,431	(3,744)	-14.72%		94,822	2.30%	101,724	(6,902)	-6.78%
Automotive	\$ 898.19	0.08%	580	318	54.86%		2,896	0.07%	2,321	575	24.78%
Other	\$ 6,145.85	0.53%	83,422	(77,276)	-92.63%		68,387	1.66%	333,686	(265,299)	-79.51%
Capital Expenditures	\$ -	0.00%	0	0	0.00%		0	0.00%	0	0	0.00%
<b>Total Expense</b>	<b>\$ 1,235,660.80</b>	<b>106.52%</b>	<b>1,317,135</b>	<b>(81,474)</b>	<b>-6.19%</b>		<b>5,116,903</b>	<b>123.94%</b>	<b>5,416,885</b>	<b>(299,981)</b>	<b>-5.54%</b>
<b>Excess/(Deficit) of Revenue over Expense:</b>	<b>\$ (75,592.00)</b>	<b>-6.52%</b>	<b>61,117</b>	<b>(136,709)</b>	<b>-223.68%</b>		<b>(988,278)</b>	<b>-23.94%</b>	<b>96,123</b>	<b>(1,084,401)</b>	<b>-1128.14%</b>

Less: Reserve used for Program Deficits

0

Actual Cash Surplus/(Deficit)

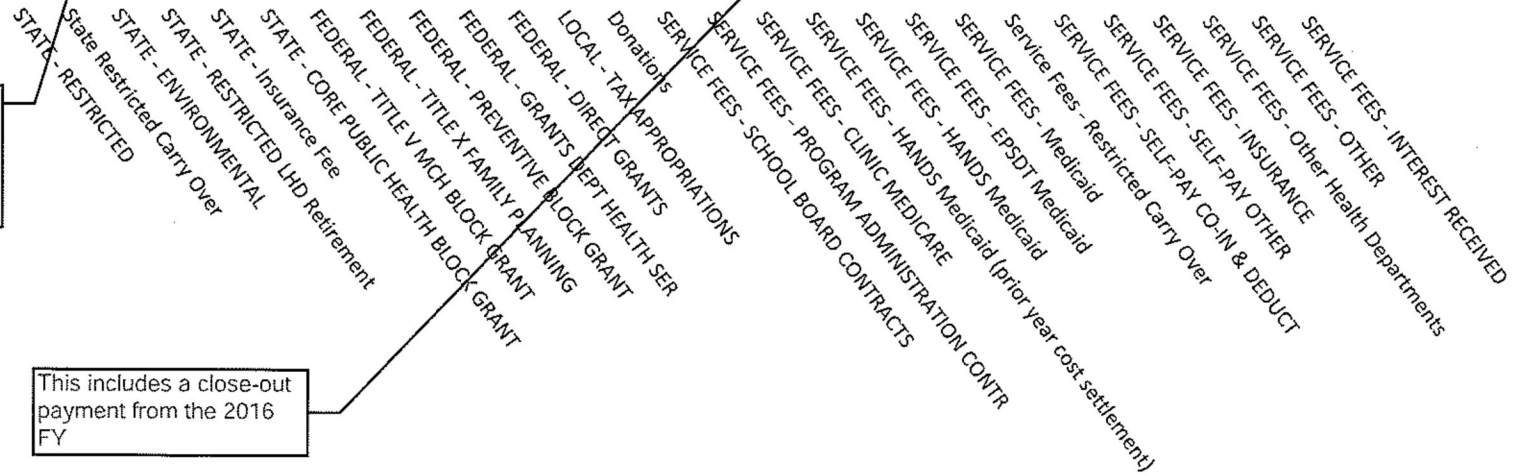
(988,278)



# Revenue

Period Ending 10/31/2016

\$1,200,000.00  
 \$1,000,000.00  
 \$800,000.00  
 \$600,000.00  
 \$400,000.00  
 \$200,000.00  
 \$-



Included in state restricted funds is the state HANDS multigravida allocation. We didn't start billing DPH for State HANDS multigravida funds until the end of September, so the majority of the state-restricted funds won't be received until the last 2/3rds of the year

Included in the Federal Grants are the Federal HANDS multigravida funds. 100% of these funds were collected in the 1st 3rd of the FY

The first half of the budgeted taxing district revenues won't be collected until December.

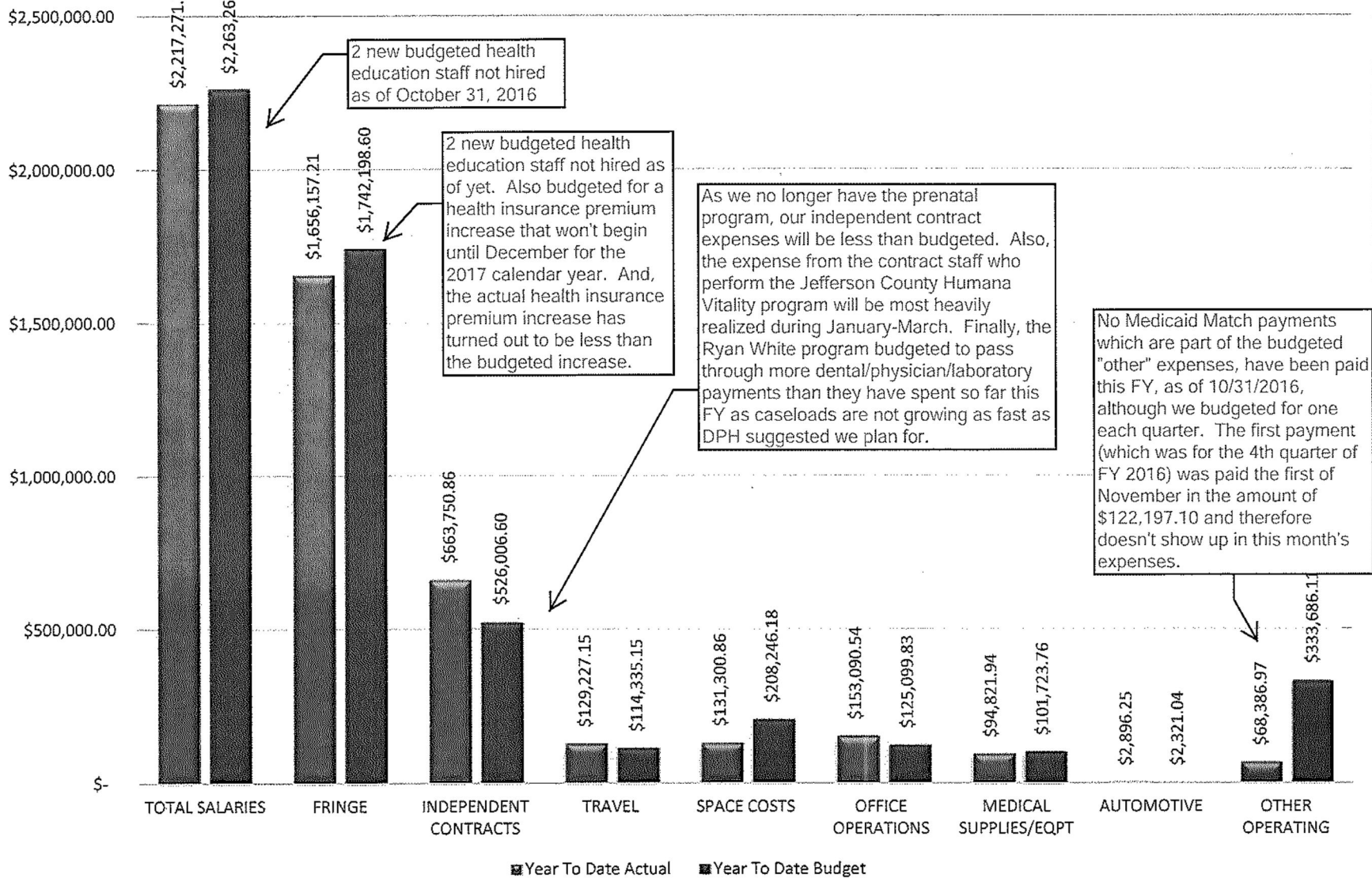
DPH is in the process of changing Aetna MCO medicaid payments to come directly to us instead of funneling through their office. As of October, we were approx \$100K behind in collections, waiting on DPH to finalize this change.

The first half of this allocation was received the first of the FY, and the 2nd 50% will be received 01/2017

This includes a close-out payment from the 2016 FY

■ Year To Date Actual ■ Year To Date Budget

## Expenditures Period Ending 10/31/2016





Lake Cumberland District Health Department		
Balance Sheet		
October 31, 2016		
Account	Account Name	Amount
<b>Assets</b>		
104000	LOCAL BANK ACCOUNT	3032091.03
104001	(FEBCO) BANK ACCOUNT	12685.33
106000	PETTY CASH	2200.00
111000	TIME/CERTIFICATE OF DEP	1949697.34
120001	ADAIR TAXING DISTRICT	13086.89
120023	CASEY TAXING DISTRICT	7667.20
120027	CLINTON TAXING DISTRICT	991.69
120029	CUMBERLAND TAXING DISTR	12213.93
120044	GREEN TAXING DISTRICT	1447.74
120074	MCCREARY TAXING DISTRICT	6964.99
120100	PULASKI TAXING DISTRICT	4161.20
120104	RUSSELL TAXING DISTRICT	2974.82
120109	TAYLOR TAXING DISTRICT	15705.17
120116	WAYNE TAXING DISTRICT	11320.65
	<b>Total Assets</b>	<b>\$5,073,207.98</b>
<b>Liabilities &amp; Fund Balance</b>		
<b>Liabilities</b>		
140002	Passport DPH Admin	3820.10
140501	ANTHEM ADMIN	8640.18
140701	KY SPIRIT DPH ADMIN	15390.75
140801	WELL CARE DPH ADMIN	21258.79
140901	Humana DPH Admin	6246.42
141000	ACCOUNTS PAYABLE	6920.09
146000	COMMONWEALTH CREDIT UNI	50.00
147050	KY GROUP LIFE INS	
147057	KY EMP HEALTH INS PLAN	
147080	DELTA DENTAL	1.13
147096	FEBCO FLEX MEDICAL SPEN	1066.96
147097	FEBCO FLEX DEPEND CARE	20.00
148009	GREENSBURG CITY TAX	202.79
148016	RUSSELL COUNTY TAX	362.98
148030	MCCREARY LOCAL TAX	448.57
148056	WAYNE COUNTY TAX	392.61
148062	PULASKI CNTY TAX WITHEL	1502.50
148063	JAMESTOWN CITY TAX WITH	484.15
148065	BURKESVILLE CITY TAX	317.06
148074	CUMBERLAND COUNTY SCHOO	67.11
148084	COLUMBIA CITY TAX	296.69
148086	SOMERSET CITY TAX	1126.85
148096	CLINTON COUNTY TAX	330.38
148097	TAYLOR COUNTY TAX	401.31
148098	CUMBERLAND COUNTY TAX	240.15
150000	KENTUCKY RETIREMENT SYS	8.93
151000	GARNISHMENTS	
169000	MISCELLANEOUS	-12.37
	<b>Total Liabilities</b>	<b>\$ 69,584.13</b>
<b>Fund Balance</b>		
171000	UNDESIGNATED FUND BALANCE	\$ 4,944,515.99
172738	STATE RSTR KCCSP OUTRCH	\$ 5.69
172762	STATE RSTR SMLNG SCHOOL	\$ 72,393.90
172770	STATE RSTR COLON CNCR SEENING	\$ 3,455.69
172842	STATE RSTR HIV CNSLNG/TESTING	\$ 19,599.15
173725	FED RSTR PINK BREAST & CERVICAL CANCER OUTREACH	\$ 48,419.91
173726	FED RSTR PHER	\$ 957.47
173727	FED RSTR UK HPV GRANT	\$ 1,500.00
173828	FED RSTR DIABETES STITCH	\$ 20,840.43
174712	FEE RSTR DENTAL	\$ 27,430.50
174732	FEE RSTR DIABETES PREV	\$ 1,579.36
174741	FEE RSTR PASSPORT RFRL	\$ 539.01
174747	FEE RSTR KHREF	\$ 14,551.14
174758	FEE RSTR HUMANA VITALITY	\$ 239,065.14
174826	FEE RSTR MERCK HPV STUD	\$ 24,637.58
174827	FEE RSTR U OF I SCL MED	\$ 1,057.72
174829	FEE RSTR GERIATRIC	\$ 33,428.70
174834	FEE RSTR UK CANCER FOLLOW-UP	\$ 10,445.41
174835	CERVICAL CANCER FREE GRANT	\$ 4,706.38
174839	FEE RSTR DIABETES MARSHALL UNIVERSITY	\$ 21,688.81
174858	RSTRCTD FUND BLNCE-FEES-School Health	\$ 501,084.08
	<b>Total Fund Balance</b>	<b>\$ 5,991,902.06</b>
	<b>Total Liabilities and Fund Balance</b>	<b>\$6,061,486.19</b>
	<b>Deficit</b>	<b>(\$988,278.21)</b>
	Cash/CDs/Investments (Assets Less Liabilities)	\$5,003,623.85
	Cash/CDs/Investments at 2014-15 Close (Assets Less Liabilities)	\$5,991,902.06
	<b>Deficit</b>	<b>(\$988,278.21)</b>
	Fiscal Year To Date Revenues	\$4,128,624.96
	Fiscal Year To Date Expenditures	\$5,116,903.17
	<b>Deficit</b>	<b>(\$988,278.21)</b>

Lake Cumberland District Health Department  
Revenue & Expense Summary Comparison to Prior Year  
As of Period Ending October 31, 2016

	Current YTD Actual	Prior YTD Actual	Change	% Change
Revenue:				
State	1,115,415	748,015	367,401	49%
Federal	1,264,504	1,057,718	206,785	20%
Local	1	27	(26)	-96%
Service Fees	1,748,705	1,605,428	143,276	9%
Carryover	0	0	0	N/A
<b>Total Revenue</b>	<b>4,128,625</b>	<b>3,411,189</b>	<b>717,436</b>	<b>21%</b>
Expense:				
Salary & Leave	2,217,271	2,140,221	77,051	4%
Fringe Benefits	1,656,157	1,389,854	266,304	19%
Independent Contractors	663,751	193,504	470,247	243%
Travel	129,227	109,068	20,159	18%
Space Occupancy	131,301	122,846	8,454	7%
Office Administration	153,091	131,507	21,583	16%
Medical Supplies	94,822	101,528	(6,706)	-7%
Automotive	2,896	6,860	(3,964)	-58%
Other	68,387	322,357	(253,970)	-79%
Capital Expenditures	0	25,993	(25,993)	-100%
<b>Total Expense</b>	<b>5,116,903</b>	<b>4,543,739</b>	<b>573,165</b>	<b>13%</b>
		0		
<b>Excess/(Deficit) of Revenue over Expense:</b>	<b>(988,278)</b>	<b>(1,132,550)</b>	<b>144,272</b>	<b>-13%</b>

**Lake Cumberland District Health Department  
Patient and Services YTD Current vs. Prior Comparison  
As of Period Ending October 31, 2016**

	<u>Current Year</u>	<u>Prior Year</u>	<u>Change</u>	<u>% Change</u>
<b>Unduplicated Patients</b>	19,071	19,580	(509)	-2.60%
<b>Services:</b>				
Clinic	67,804	79,177	(11,373)	-14.36%
Laboratory	8,129	10,110	(1,981)	-19.59%
Supplemental	1,954	2,186	(232)	-10.61%
<b>Total Services</b>	<u>77,887</u>	<u>91,473</u>	<u>(13,586)</u>	<u>-14.85%</u>
<b>Encounters for Clinic</b>	77,649	90,572	(12,923)	-14.27%
<b>RBRV's</b>				
Clinic	30,210	34,613	(4,402)	-12.72%
Laboratory	31,010	41,887	(10,878)	-25.97%
<b>Total RBRV's</b>	<u>61,220</u>	<u>76,500</u>	<u>(15,280)</u>	<u>-19.97%</u>
<b>Services per Patient</b>	4.08	4.67	(0.59)	-12.58%
<b>RBRV per Encounter</b>	0.79	0.84	(0.06)	-6.66%

	Sum	Sum		
<b>Clinic</b>	<u>Current Year</u>	<u>Prior Year</u>	<u>Change</u>	<u>% Change</u>
712	160	238	(78)	-33%
800	13,188	18,863	(5,675)	-30%
802	6,020	7,864	(1,844)	-23%
803	2,592	5,742	(3,150)	-55%
804	26,803	30,289	(3,486)	-12%
805	149	166	(17)	-10%
806	3,052	2,759	293	11%
807	1,795	1,364	431	32%
809	1	6	(5)	-83%
810	2,459	5,892	(3,433)	-58%
813	1,436	1,683	(247)	-15%
858	18,278	14,421	3,857	27%
<b>Total Clinic Services</b>	<u>75,933</u>	<u>89,287</u>	<u>(13,354)</u>	<u>-15%</u>

	135 Report	135 Report		
<b>Patients</b>				
712	152	186	(34)	-18%
800	1,606	2,122	(516)	-24%
802	1,066	1,086	(20)	-2%
803	161	249	(88)	-35%
804	7,311	7,297	14	0%
805	56	40	16	40%
806	713	810	(97)	-12%
807	314	216	98	45%
809	0	1	(1)	
810	821	1,467	(646)	-44%
813	459	473	(14)	-3%
858	7,979	5,022	2,957	59%

Lake Cumberland District Health Department

Financial Analysis

Fiscal Year-to-Date as of October 31, 2016

Cost Center	CC#	Revenue	Actual			Over/(Under) Budget			% Over/(Under) Budget				
			Expense	Excess	Revenue Budget YTD	Expense Budget YTD	Expense Budget Year	Revenue	Expense	Excess	Revenue	Expense	Excess
Food Service	500	\$ 3,870.00	\$ 112,971.14	(108,101)	108,610	107,493	322,480	(104,740)	5,478	(110,218)	-98.44%	5.04%	-101.48%
Public Facilities	520	\$ 3,851.31	\$ 28,368.20	(24,517)	31,823	31,823	95,470	(27,972)	(3,455)	(24,517)	-87.90%	-10.86%	-77.04%
General Sanitation	540	\$ -	\$ 49,207.31	(49,207)	60,799	60,799	182,397	(60,799)	(11,592)	(49,207)	-100.00%	-19.07%	-80.93%
Onsite Sewage	560	\$ 79,075.00	\$ 166,657.90	(87,583)	131,445	131,445	394,334	(52,370)	35,213	(87,583)	-39.84%	26.79%	-66.63%
Winter Storm Resp-Local	599	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Dental Services	712	\$ 3,131.47	\$ 5,798.74	(2,667)	13,479	13,479	40,436	(10,347)	(7,680)	(2,667)	-76.77%	-56.98%	-19.79%
Asthma Education	722	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Osteoporosis	723	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
KWSCP Pink County Outreach	725	\$ -	\$ 28,508.98	(28,509)	5,105	5,105	15,316	(5,105)	23,404	(28,509)	-100.00%	458.42%	-558.42%
UK HPV	727	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
PHER	726	\$ -	\$ -	0	2,604	0	0	(2,604)	0	(2,604)	-100.00%	0.00%	-100.00%
Diabetes Case Management	728	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
ESVAR-VHP	729	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Ebola Coordination	731	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
DIABETES PREVENTION PROGRA	732	\$ -	\$ 5,376.51	(5,377)	0	0	0	0	5,377	(5,377)	0.00%	0.00%	0.00%
Community Health Action Team	736	\$ 15,000.00	\$ 27,682.19	(12,682)	48,933	28,933	86,800	(33,933)	(1,251)	(32,682)	-69.35%	-2.56%	-66.79%
PHEP Ebola Preparedness	737	\$ 5,495.77	\$ 5,748.94	(253)	13,675	13,675	41,026	(8,180)	(7,926)	(253)	-59.81%	-57.96%	-1.85%
KCCSP Outreach & Education	738	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Coordinated School Health	740	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Passport Referrals	741	\$ 891.25	\$ 1,238.87	(348)	1,261	1,261	3,784	(370)	(22)	(348)	-29.34%	-1.78%	-27.56%
Winter Storm	745	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Environmental Strike Team	746	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
KHREF	747	\$ -	\$ (1,263.99)	1,264	0	0	0	0	(1,264)	1,264	0.00%	0.00%	0.00%
IEP School Services	748	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
HPP Training Coordinator	749	\$ 186.99	\$ 211.51	(25)	3,303	3,303	9,908	(3,116)	(3,091)	(25)	-94.34%	-93.60%	-0.74%
Accreditation	750	\$ 5,000.00	\$ 10,904.35	(5,904)	14,386	12,719	38,157	(9,386)	(1,815)	(7,571)	-65.24%	-12.61%	-52.63%
HANDS GF Services	752	\$ -	\$ 225,665.70	(225,666)	372,734	372,734	1,118,201	(372,734)	(147,068)	(225,666)	-100.00%	-39.46%	-60.54%
PREP Reducing the Risk	756	\$ 9,927.15	\$ 18,557.52	(8,630)	27,217	27,217	81,651	(17,290)	(8,659)	(8,630)	-63.53%	-31.82%	-31.71%
Humana Vitality	758	\$ 56,870.00	\$ 105,796.51	(48,927)	132,000	132,000	396,000	(75,130)	(28,203)	(48,927)	-56.92%	-19.85%	-37.07%
Regional Preparedness Coord	759	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Smiling Schools Program	762	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Tobacco Free Schools	765	\$ 6,156.59	\$ 8,415.65	(2,259)	0	0	0	6,157	8,416	(2,259)	0.00%	0.00%	0.00%
HANDS Expanded Multi-Gravida Fan	767	\$ 356,768.00	\$ 291,105.26	65,663	124,737	124,737	374,211	232,031	166,368	65,663	186.02%	133.38%	52.64%
HANDS Expansion/Outreach	768	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Kentucky Colon Cancer Screening Pi	770	\$ -	\$ 1,590.10	(1,590)	0	0	0	0	1,590	(1,590)	0.00%	0.00%	0.00%
PHEP Special Project	771	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Child Fatality Prevention	774	\$ 2,889.30	\$ 4,628.30	(1,739)	3,333	3,333	10,000	(444)	1,295	(1,739)	-13.32%	38.85%	-52.17%
Pediatric/Adolescent	800	\$ 108,944.15	\$ 333,478.43	(224,534)	0	0	0	108,944	333,478	(224,534)	0.00%	0.00%	0.00%
Family Planning	802	\$ 91,245.42	\$ 217,982.67	(126,737)	0	0	0	91,245	217,983	(126,737)	0.00%	0.00%	0.00%
Maternity Services	803	\$ 107,144.75	\$ 128,302.10	(21,157)	299,571	299,571	898,714	(192,427)	(171,269)	(21,157)	-64.23%	-57.17%	-7.06%
WIC Services	804	\$ 434,159.50	\$ 570,162.69	(136,003)	647,857	590,796	1,772,387	(213,698)	(20,633)	(193,065)	-32.99%	-3.18%	-29.80%
Medical Nutrition	805	\$ 17,800.68	\$ 22,486.30	(4,686)	33,251	33,251	99,754	(15,451)	(10,765)	(4,686)	-46.47%	-32.37%	-14.09%
Tuberculosis	806	\$ 52,278.33	\$ 154,903.86	(102,626)	94,585	91,925	275,775	(42,287)	62,979	(105,266)	-44.72%	66.60%	-111.32%
STD Services	807	\$ 16,993.53	\$ 55,455.35	(38,462)	48,478	48,478	145,434	(31,484)	6,977	(38,462)	-64.95%	14.39%	-79.34%
Diabetes	809	\$ 51,800.00	\$ 98,557.93	(46,758)	87,363	87,363	262,088	(35,563)	11,195	(46,758)	-40.71%	12.81%	-53.52%
Adult Services	810	\$ 14,932.03	\$ 105,606.82	(90,675)	106,683	106,683	320,050	(91,751)	(1,077)	(90,675)	-86.00%	-1.01%	-84.99%
Breast & Cervical Cancer	813	\$ 18,039.44	\$ 71,944.19	(53,905)	65,065	65,065	195,196	(47,026)	6,879	(53,905)	-72.27%		
Healthy Communities - Tobacco	817	\$ -	\$ -	0	0	0	0	0	0	0	0.00%		
Community Based Services	818	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
Bioterrorism - Focus Area A	821	\$ 19,114.31	\$ 24,404.07	(5,290)	33,853	33,853	101,558	(14,738)	(9,449)	(5,290)	-43.54%	-27.91%	-15.63%

Lake Cumberland District Health Department

Financial Analysis

Fiscal Year-to-Date as of October 31, 2016

Cost Center	CC#	Actual			Revenue			Expense			Over/(Under) Budget			% Over/(Under) Budget		
		Revenue	Expense	Excess	Budget YTD	Budget YTD	Budget Year	Revenue	Expense	Excess	Revenue	Expense	Excess			
Bioterrorism - Focus Area B	822	\$ 19,652.89	\$ 25,670.77	(6,018)	19,258	19,258	57,773	395	6,413	(6,018)	2.05%	33.30%	-31.25%			
Bioterrorism - Focus Area E	823	\$ 1,709.82	\$ 2,101.43	(392)	2,400	2,376	7,128	(690)	(275)	(415)	-28.75%	-11.44%	-17.31%			
Merck HPV Study	826	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
U of L Social Media, Teen Moms and	827	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
Diabetes Outreach and Education	828	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
Title III Geriatric Program	829	\$ -	\$ -	0	10,978	10,978	32,934	(10,978)	(10,978)	0	-100.00%	-100.00%	0.00%			
Community Cancer Coalition	830	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
Worksite Wellness Project	831	\$ 1,245.00	\$ 20,646.71	(19,402)	12,524	12,524	37,573	(11,279)	8,122	(19,402)	-90.06%	64.85%	-154.91%			
Heart Disease & Stroke Prevention	832	\$ 4,125.50	\$ 4,866.61	(741)	5,333	5,333	16,000	(1,208)	(467)	(741)	-22.65%	-8.75%	-13.90%			
Breastfeeding	833	\$ 15,833.98	\$ 19,159.51	(3,326)	22,333	22,333	67,000	(6,499)	(3,174)	(3,326)	-29.10%	-14.21%	-14.89%			
Susan G Komen Grant	834	\$ 6,918.50	\$ 7,681.02	(763)	0	0	0	6,919	7,681	(763)	0.00%	0.00%	0.00%			
Cervical Cancer Free KY	835	\$ 150.00	\$ 150.00	0	1,800	1,800	5,400	(1,650)	(1,650)	0	-91.67%	-91.67%	0.00%			
Tobacco Prevention Project	836	\$ 22,354.21	\$ 28,263.92	(5,910)	50,572	34,638	103,914	(28,218)	(6,374)	(21,844)	-55.80%	-12.60%	-43.19%			
Abstinence Education	837	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
HAI Prevention (Infect. Prev. Conf)	838	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
Marshall Univ. Diabetes Grant	839	\$ 20,000.00	\$ 1,330.00	18,670	0	0	0	20,000	1,330	18,670	0.00%	0.00%	0.00%			
Breastfeeding Peer Counselor	840	\$ 18,750.00	\$ 24,096.82	(5,347)	25,000	25,000	75,000	(6,250)	(903)	(5,347)	-25.00%	-3.61%	-21.39%			
Federal Diabetes Today	841	\$ 247.44	\$ 247.44	0	6,667	5,000	15,000	(6,419)	(4,753)	(1,667)	-96.29%	-71.29%	-25.00%			
HIV Counseling & Testing	842	\$ -	\$ 1,029.94	(1,030)	0	0	0	0	1,030	(1,030)	0.00%	0.00%	0.00%			
Ryan White	844	\$ 103,040.79	\$ 145,354.51	(42,314)	211,240	211,240	633,719	(108,199)	(65,885)	(42,314)	-51.22%	-31.19%	-20.03%			
Ryan White	845	\$ -	\$ -	0	15,554	14,989	44,968	(15,554)	(14,989)	(565)	-100.00%	-96.37%	-3.63%			
Healthy Start Project	848	\$ 20,843.16	\$ 25,167.78	(4,325)	17,000	17,000	51,000	3,843	8,168	(4,325)	22.61%	48.05%	-25.44%			
HANDS Project	853	\$ 657,830.00	\$ 711,423.94	(53,594)	722,057	722,057	2,166,171	(64,227)	(10,833)	(53,594)	-8.90%	-1.47%	-7.42%			
Arthritis	856	\$ 33.44	\$ 2,480.43	(2,447)	1,667	1,667	5,000	(1,633)	814	(2,447)	-97.99%	48.83%	-146.82%			
Supplemental School Health	858	\$ 587,960.86	\$ 716,259.68	(128,299)	718,094	718,094	2,154,282	(130,133)	(1,834)	(128,299)	-18.12%	-0.26%	-17.87%			
HPP Coordinators	875	\$ 5,460.41	\$ 6,044.21	(584)	10,833	10,833	32,500	(5,373)	(4,789)	(584)	-49.60%	-44.21%	-5.39%			
EPSDT Verbal Notification	883	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
Core Assessment & Policy Dev.	890	\$ 1,630.00	\$ 3,775.71	(2,146)	3,493	3,493	10,478	(1,863)	283	(2,146)	-53.33%	8.10%	-61.43%			
Medicaid Match	891	\$ -	\$ -	0	248,889	248,889	746,666	(248,889)	(248,889)	0	-100.00%	-100.00%	0.00%			
Minor Receipts	892	\$ 172.86	\$ -	173	0	0	0	173	0	173	0.00%	0.00%	0.00%			
Capital	894	\$ -	\$ -	0	0	0	0	0	0	0	0.00%	0.00%	0.00%			
Allocable Direct	895	\$ 1,159,101.13	\$ 490,698.64	668,402	492,365	490,699	1,472,096	666,736	(0)	666,736	135.41%	0.00%	135.41%			
<b>Total</b>		<b>\$ 4,128,624.96</b>	<b>\$ 5,116,903.17</b>	<b>(988,278)</b>	<b>4,617,823</b>	<b>4,514,544</b>	<b>13,543,633</b>	<b>(489,198)</b>	<b>602,359</b>	<b>(1,091,557)</b>	<b>-10.59%</b>	<b>13.04%</b>	<b>-23.64%</b>			

Lake Cumberland District Health Department  
Actual versus Earned Revenue  
Fiscal Year-to-Date as of October 31, 2016

Cost Center	CC #	Actual Revenue	Earned Revenue	Variance	% Variance	Months Equivalent Uncollected
Food Service	500	3,870	113,491	(109,621)	-97%	3.86
Public Facilities	520	3,851	31,295	(27,444)	-88%	3.51
General Sanitation	540	0	49,357	(49,357)	-100%	4.00
Onsite Sewage	560	79,075	166,658	(87,583)	-53%	2.10
Tanning Beds	580	0	0	0	NA	
Other Environmental	590	0	0	0	NA	
Radon	591	0	0	0	NA	
West Nile Virus	595	0	0	0	NA	
Winter Storm Response	598	0	0	0	NA	
Winter Storm Resp-Local	599	0	0	0	NA	
Dental Services	712	3,131	7,093	(3,962)	-56%	2.23
Asthma Education	722	0	0	0	NA	
Osteoporosis	723	0	0	0	NA	
KWSCP Pink County Outreach	725	0	15,316	(15,316)	-100%	4.00
UK HPV	727	0	0	0	NA	
PHER	726	0	0	0	NA	
Diabetes Case Management	728	0	0	0	NA	
ESVAR-VHP	729	0	0	0	NA	
Ebola Coordination	731	0	0	0	NA	
DIABETES PREVENTION PROGRAM	732	0	5,377	(5,377)	-100%	4.00
Oral Health Coalitions	735	0	0	0	NA	
Community Health Action Team	736	15,000	27,682	(12,682)	-46%	1.83
PHEP Ebola Preparedness	737	5,496	5,749	(253)	-4%	0.18
KCCSP Outreach & Education	738	0	0	0	NA	
Coordinated School Health	740	0	0	0	NA	
Passport Referrals	741	891	1,239	(348)	-28%	1.12
Winter Storm	745	0	0	0	NA	
Environmental Strike Team	746	0	0	0	NA	
KHREF	747	0	(1,264)	1,264	-100%	
IEP School Services	748	0	0	0	NA	
HPP Training Coordinator	749	187	212	(25)	-12%	0.46
Accreditation	750	5,000	10,904	(5,904)	-54%	2.17
HANDS GF Services	752	0	176,212	(176,212)	-100%	4.00
PHEP Special Project	753	0	0	0	NA	
PREP Reducing the Risk	756	9,927	18,558	(8,630)	-47%	1.86
Regional EPI	757	0	0	0	NA	
Humana Vitality	758	56,870	105,797	(48,927)	-46%	1.85
Regional Preparedness Coord	759	0	0	0	NA	
Smiling Schools Program	762	0	0	0	NA	
Tobacco Free Schools	765	6,157	8,416	(2,259)	-27%	1.07
MCH Coordinator	766	0	0	0	NA	
HANDS Expanded Multi-Gravida Families	767	356,768	394,248	(37,480)	-10%	0.38
HANDS Expansion/Outreach	768	0	0	0	NA	
Kentucky Colon Cancer Screening Project	770	0	1,590	(1,590)	-100%	4.00
PHEP Special Project	771	0	0	0	NA	
HBE Assistance	772	0	0	0	NA	
Child Fatality Prevention	774	2,889	4,628	(1,739)	-38%	1.50
Pediatric/Adolescent	800	108,944	333,478	(224,534)	-67%	2.69
Immunizations	801	0	0	0	NA	
Family Planning	802	91,245	253,289	(162,044)	-64%	2.56
Maternity Services	803	107,145	158,220	(51,076)	-32%	1.29
WIC Services	804	434,160	570,163	(136,003)	-24%	0.95
Medical Nutrition	805	17,801	24,447	(6,646)	-27%	1.09
Tuberculosis	806	52,278	154,904	(102,626)	-66%	2.65

Lake Cumberland District Health Department  
Actual versus Earned Revenue  
Fiscal Year-to-Date as of October 31, 2016

Cost Center	CC #	Actual Revenue	Earned Revenue	Variance	% Variance	Months Equivalent Uncollected
STD Services	807	16,994	55,455	(38,462)	-69%	2.77
Diabetes	809	51,800	98,558	(46,758)	-47%	1.90
Adult Services	810	14,932	105,607	(90,675)	-86%	3.43
Breast & Cervical Cancer	813	18,039	71,944	(53,905)	-75%	3.00
MCH Forum	816	0	0	0	NA	
Healthy Communities - Tobacco	817	0	0	0	NA	
Community Based Services	818	0	0	0	NA	
Bioterrorism - Focus Area A	821	19,114	24,404	(5,290)	-22%	0.87
Bioterrorism - Focus Area B	822	19,653	25,671	(6,018)	-23%	0.94
Bioterrorism - Focus Area E	823	1,710	2,101	(392)	-19%	0.75
Bioterrorism - Focus Area F	824	0	0	0	NA	
Bioterrorism - Focus Area G	825	0	0	0	NA	
Merck HPV Study	826	0	0	0	NA	
U of L Social Media, Teen Moms and PPD	827	0	0	0	NA	
Diabetes Outreach and Education	828	0	0	0	NA	
Title III Geriatric Program	829	0	0	0	NA	
Community Cancer Coalition	830	0	0	0	NA	
Worksite Wellnes Project	831	1,245	20,647	(19,402)	-94%	3.76
Heart Disease & Stroke Prevention	832	4,126	4,867	(741)	-15%	0.61
Breastfeeding	833	15,834	19,160	(3,326)	-17%	0.69
Susan G Komen Grant	834	6,919	7,681	(763)	-10%	0.40
Cervical Cancer Free KY	835	150	150	0	0%	
Tobacco Prevention Project	836	22,354	28,264	(5,910)	-21%	0.84
Abstinence Education	837	0	0	0	NA	
HAI Prevention (Infec. Prev. Conf)	838	0	0	0	NA	
Marshall Univ. Diabetes Grant	839	20,000	1,330	18,670	1404%	
Breastfeeding Peer Counselor	840	18,750	24,097	(5,347)	-22%	0.89
Federal Diabetes Today	841	247	247	0	0%	
HIV Counseling & Testing	842	0	1,030	(1,030)	-100%	4.00
Ryan White	844	103,041	145,355	(42,314)	-29%	1.16
Ryan White	845	0	0	0	NA	
Healthy Start Project	848	20,843	25,168	(4,325)	-17%	0.69
Pandemic Flu Summit	851	0	0	0	NA	
HANDS Project	853	657,830	711,424	(53,594)	-8%	0.30
Arthritis	856	33	2,480	(2,447)	-99%	3.95
Physical Activity	857	0	0	0	NA	
Supplemental School Health	858	587,961	898,026	(310,065)	-35%	1.38
MRC - ASPR Training	871	0	0	0	NA	
TLC - Obesity Grant	872	0	0	0	NA	
HPP Coordinators	875	5,460	6,044	(584)	-10%	0.39
EPSDT Verbal Notification	883	0	0	0	NA	
Core Assessment & Policy Dev.	890	1,630	3,776	(2,146)	-57%	2.27
Medicaid Match	891	0	0	0	NA	
Minor Receipts	892	173	0	173	NA	
Capital	894	0	0	0	NA	
Allocable Direct	895	1,159,101	490,699	668,402	136%	
Total	0	4,128,625	5,411,242	(1,282,617)	-24%	0.95

Lake Cumberland District Health Department  
 Federal and State Allocation Modifications  
 FY 2016

Date	Amend/Addend	Description	Post Cent	Fund	Grant	Amount
7/30/2016	Amendment #1	MCH to Prenatal (already included in budget, so not added in again here)	803/766	422		\$ -
8/8/2016	Amendment #2	CHAT - Community Action Team (July-Sept)	736	435		\$ 15,000
8/17/2016	Amendment #3	Accreditation (July-Sept)	750	435		\$ 5,000
9/13/2016	Amendment #4	Medical Reserve Corp	823	438		\$ 71
8/30/2016	Addendum #1	Ryan White	845	438		\$ 1,695
8/10/2016	Addendum #2	WIC (July-Sept)	804	438		\$ 171,185
9/28/2016	Addendum #3	MSA Tobacco Prevention and Control	836	422		\$ 47,802
9/29/2016	Addendum #4	CHAT - Community Action Team (Oct-Jun)	736	435		\$ 45,000
9/29/2016	Addendum #4	QUAD - Diabetes Coalitions	841	438		\$ 5,000
10/21/2016	Addendum #5	Summer Feeding Program	500	422		\$ 3,350
10/19/2016	Amendment #5	ZIKA	726	438		\$ 7,813
11/15/2016	Addendum #7	TB Funds	806	438		\$ 7,920
10/25/2016	Addendum #6	Preventive Medicaid	895	463		\$ 5,000
9/30/2016	Direct Federal Grant	Sexual Risk Avoidance Education Grant	830	439		\$ 144,665
		Totals				\$ 459,501

Some of these additional allocation modifications are immediately offset by additional expenses. Some are modifications to cover existing expenses. And, some are partially offset by additional expenses and partially covering existing expenses. Some of the reductions are immediately offset by an addition in an equal amount. These are allocations Frankfort has just shifted around to correct tracking on their end, e.g. correcting a grant source identification number. Additionally each increased budget modification includes instruction on how the funds are to be accessed, and we may or may not be able to fully access all the funds



# Branding Materials

From LCDHDWiki

## Policy:


LCDHD will brand our name and logo on all printed or electronic materials that the public will have access to.

## Procedure:

All employees will assure LCDHD name and/or logo will be on all brochures, flyers, press releases, reports and other informational material provided by the health department for public use.

**You will find all branding material on the LCDHD Server, under "Shared Folders", in a folder called "LCDHD Branding".**

```
\\districtfiles\Shared Folders\LCDHD Branding
```

- Letterhead
  - All official LCDHD correspondence must be written on the most current version of the LCDHD Letterhead.
  - LCDHD Letterhead must never be used for personal correspondence, or in any correspondence which cannot be approved by LCDHD.
- Presentations
  - All internal and external PowerPoint presentations must use the official LCDHD template (it is preferable to use the template for every slide, but it is mandatory that at least the first and last slide have the official LCDHD logo).
- Logo Usage Guidelines
  - Where possible, the LCDHD Logo should be rendered on a white or light blue background
    - It should look like this: The logo consists of the letters "LCDHD" in a bold, italicized, sans-serif font. To the right of the letters is a stylized graphic of a cluster of grapes. Below the letters and graphic, the text "Luteo Comberland District Health Department" is written in a smaller font, and below that, the slogan "A Healthy Today for a Brighter Tomorrow" is written in an even smaller font.
  - The LCDHD logo should be obtained from the latest vector-graphic image stored on the LCDHD server, or a reasonably high-resolution raster graphic derived from the vector image, if using vector images is not feasible.
  - The shape, fonts, colors, or other aspects of the LCDHD logo should not be modified in any way from the original vector graphic files.
  - A "clear zone" should be left around the logo, equal to 25% of the height of the logo.
- Alternative Forms
  - The official "full logo", shown above, should be used whenever size and space limitations allow.
  - For black-and-white printed documents, the logo may be printed entirely in black and white.

- For on-screen or full-color applications, the logo may use solid colors as above, or may include the horizon/gradient as shown in the next example.
- The slogan "A Healthy Today for a Brighter Tomorrow" may be placed elsewhere on the page / material in a similar font and size, relative to the logo, provided that the slogan is set off from any other promotional text and clearly associated with the logo. Example below:



- For applications which require a small square or round logo, such as social media profiles photos, an alternative, simplified version of the LCDHD Logo may be used, which places the blue county map below the LCDHD Lettering.



- Examples of *IMPROPER* Usage
  - The LCDHD logo should NOT be stretched or skewed.
  - The logo should not be displayed with any portion cut off or cropped.
  - Official materials, websites, and advertisements should never use old, out-dated, or alternative logo designs.
- Dating Materials
  - All materials produced by LCDHD should indicate the date on which the materials were produced or placed in service.

Date adopted/ratified by board: 3/5/2013

Date Reviewed: 3/25/2014

Date Revised: 8/29/2014

Date revisions ratified by board: 9/2/2014

*Latest Changes Not Ratified*

Retrieved from "[https://secure.lcdhd.org/wiki/index.php?title=Branding\\_Materials&oldid=5238](https://secure.lcdhd.org/wiki/index.php?title=Branding_Materials&oldid=5238)"

Category: General Administration Policies



John H. Frank

Green County Judge-Executive

203 West Court Street  
Greensburg, KY 42743

Phone: (270) 932-4024 • Fax: (270) 932-3635

johnfrank.cje@hotmail.com



September 6, 2016

Lake Cumberland District Health Department  
500 Bourne Avenue  
Somerset, KY 42501

Re: Proxy, District Health Department Meeting - September 06, 2016

To Whom It May Concern,

I am unable to attend the Lake Cumberland District Health Department meeting on September 06, 2016. I would like to name Judge/Exec Randy Dial as my proxy.

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Frank".

John H. Frank  
Green County Judge/Executive

JHF/dsb

OFFICE OF THE JUDGE/EXECUTIVE  
**McCREARY COUNTY**  
NORTH MAIN STREET • P.O. BOX 579  
WHITLEY CITY, KENTUCKY 42653  
(606) 376-2413



DOUGLAS E. STEPHENS  
County Judge/Executive

Fax: (606) 376-9499  
TDD: 1-800-247-2510

September 2, 2016

Honorable John Phelps, Chairman  
Lake Cumberland District Board of Health  
P.O. Box 800  
Somerset, Kentucky 42502

Dear Judge Phelps:

I am unable to attend the District Board of Health Directors meeting on Tuesday September 6, 2016.

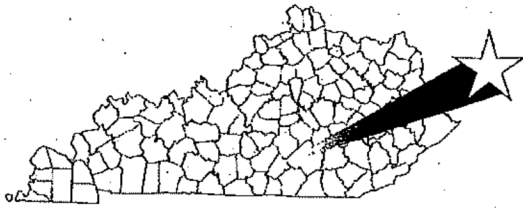
Therefore, I do hereby authorize Rosalie Wright to represent me at the meeting and vote in my stead on any and all matters that shall be brought before said council.

Sincerely,

A handwritten signature in black ink that reads "Douglas E. Stephens". The signature is written in a cursive style.

Douglas E. Stephens  
McCreary County Judge/Executive

DES/pll



*Gary D. Robertson*

**Russell County Judge Executive**

Phone: (270) 343-2112  
Fax: (270) 343-2134  
email: grobertson@rckygov.com

P.O. BOX 397  
Jamestown, KY 42629

September 6, 2016

Lake Cumberland District Health Department:

I will not be able to attend the meeting on Tuesday, September 6, 2016 due to another previously scheduled meeting. I would like to send my proxy Judge John Phelps to this meeting.

Thank you,

A handwritten signature in black ink that reads "Gary D. Robertson". The signature is written in a cursive style with a long horizontal stroke at the end.

Gary D. Robertson,  
County Judge Executive

GDR/kf





# Adair County Fiscal Court



424 Public Sq., Ste. 1 • Columbia, Kentucky 42728  
270-384-4703 • Fax 270-384-9754 • acjudge1@duo-county.com

**Michael Lee Stephens**  
Adair County  
Judge Executive

**Holly Grimsley**  
Adair County  
Deputy Judge Executive

**Melinda Quinn**  
Treasurer

September 6, 2016

Mr. Shawn Crabtree  
Lake Cumberland District Health Dept.  
500 Bourne Ave.  
Somerset, KY 42501

Re: Proxy

Dear Mr. Crabtree:

I will be unable to attend the meeting tonight of the Lake Cumberland District Health Dept. I would like to give my proxy to Judge John Phelps for all purposes necessary for this meeting.

If you have any questions, please feel free to call my office.

Sincerely,

Michael Lee Stephens  
Adair Co. Judge Executive

### MAGISTRATES

<b>Harold Burton</b> District 1	<b>Daryl Flatt</b> District 2	<b>Sammy Baker</b> District 3	<b>Perry Reeder</b> District 4	<b>Billy Coffey</b> District 5	<b>Greg Caldwell</b> District 6	<b>Terry Hadley</b> District 7
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# Clinton County Fiscal Court

Joanna Armstrong  
*Finance Officer Deputy Judge*

Tuesday Davis  
*Treasurer*

Richard C. Armstrong  
*Judge/Executive*  
Email: [judgearmstrong@windstream.net](mailto:judgearmstrong@windstream.net)

Clinton County Courthouse  
100 South Cross Street, Suite 115  
Albany, Kentucky 42602  
606-387-5234 / 606-387-7651 Fax

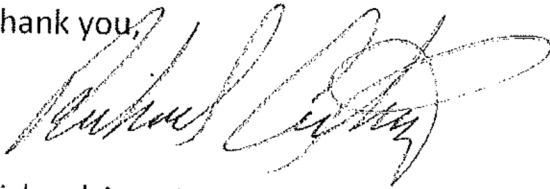
Virginia Conner  
*Occupational Tax Officer*

Penny Jo Stearns  
*Administrative Assistant*

September 1, 2016

I, Richard Armstrong, Clinton County Judge Executive, officially appoint Cumberland County Judge Executive John Phelps as my proxy. I give my proxy the authority to vote on matters of the Lake Cumberland District Health Department meeting to be held on September 6, 2016.

Thank you,



Richard Armstrong  
County Judge Executive

~Magistrates~

District 1  
Johnny Russell

District 2  
Patty Guinn

District 3  
Terry Buster

District 4  
Ricky Craig

District 5  
Hershell Key

District 6  
Mickey Riddle