

**LAKE CUMBERLAND DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH DIRECTORS  
December 3, 2024 at 7:00 PM ET, 6:00 PM CT**

The Lake Cumberland District Board of Health met on Tuesday, December 3, 2024, at Russell County Health Department in Russell Springs.

<b>Members Present</b>	<b>Members Absent</b>
Gina Goode Kay King, RN Judge Ricky Craig (Proxy) Jake Staton Judge John Frank (Proxy) Judge Jimmie Greene Stephen McKinley, OD Tonya Shea, DO Judge Marshall Todd (Proxy) Robert Drake, MD Patty Guinn, RPh Bruce Jasper, DVM Rodney Dick Judge Randy Marcum (Proxy) Richard Miles, MD Susanne Lee, OD Judge Barry Smith (Proxy) Joe Silvers, RPh Marlene Richardson, DMD Judge Scott Gehring (Proxy)	Judge Larry Russell Bryant Matt Jackson, RPh Jacob Burton, OD Judge Luke King Kristen Branham Pam Bills, APRN Grady Wilson Gayle Phillips, DNP, APRN Joseph Brown, MD Judge Randy Dial

Also present: Amy Tomlinson, LCDHD PH Director, Ron Cimala, Laura Woodrum, Tracy Aaron, Natasha Bowmer, Angela Simpson, Janae Tucker, Sam Price, Whitney Jones, Andrea Piercy, Jeff Neagle, Jefferson Hickman, and Karcyn Brummett.

An invocation was given by Judge Greene.

After confirming a quorum was present, the meeting was called to order by Vice-Chair Judge Jimmie Greene.

<b>Topic</b>	<b>Discussion</b>	<b>Follow-up</b>
<b>Legal Authority</b>		
Approval of Minutes	Dr. Robert Drake motioned to approve the prior minutes. Dr. Richard Miles seconded the motion. The board voted unanimously to approve the prior minutes. Motion carried.	None
Old Business	Vice Chair Judge Jimmie Greene asked if there was anything for which the	

	<p>administration had failed to adequately follow up on since the last meeting. Nothing was noted.</p>	
<p>New Business</p> <p>Election of Officers</p>	<p>Current Members: Chair, Dr. Gayle Phillips, Taylor; V. Chair, Judge Jimmie Bevo Greene, McCreary; At Large 1, Dr. Marlene Richardson, Taylor; At Large 2, Dr. Richard Miles, Russell; and, At Large 3, Dr. Robert Drake, Pulaski; At Large 4, Gina Goode, Casey.</p> <p>Proposed Officers: Chair, Judge Jimmie Greene, McCreary; V. Chair, Dr. Gayle Phillips, Taylor; At Large 1, VACANT; At Large 2, Dr. Richard Miles, Russell; At Large 3, Dr. Robert Drake, Pulaski; and, At Large 4, Gina Goode, Casey.</p> <p>Director Amy Tomlinson explained that every year at the December meeting, the board elects a chair, vice chair, and executive committee members. Dr. Marlene Richardson wishes to step down from the executive committee. In addition, Chair Gayle Phillips, who has been the chair for the past several years, wishes to step down from the chair position but is willing to serve as vice chair. Vice Chair Judge Greene has agreed to serve as chair if it is the will of the board.</p> <p>Director Tomlinson further explained that if the board voted to approve the slate of proposed officers as presented, the At Large vacancy that was formerly occupied by Dr. Marlene Richardson would no longer need to be filled due to the immediate past chair being on the executive committee.</p> <p>Jake Staton made a motion to approve the slate of nominees for committee as presented. Rodney Dick seconded the motion. The board voted unanimously to approve the motion. Motion carried.</p>	






<p>Dr. Fallahzadeh PH Hero Award</p>	<p>Director Tomlinson reminded the board that LCDHD will begin taking nominations for the Public Health Hero Award starting in February. The award will be presented during Public Health Week in April. Candidates for the award can be anyone in the community who is making a positive impact in public health. LCDHD employees cannot be considered for the award.</p>	
<p><b>Oversight</b></p>		
<p>Human Resources Report</p>	<p>Carol Huckelby, Human Resources Manager, reports that LCDHD is currently working on their Workforce Development Plan for 2025 and, in doing so, is reviewing some Federal and State regulations regarding required employee trainings. As a result, a state-required Narcan training has been added for 2025. A driver's safety series of trainings has also been added for all employees due to a rise in automobile accidents with staff. The driver's safety trainings are grant funded and LCDHD has applied for a second year of funding and is waiting to hear back from that to continue the classes.</p> <p>HR is working on 1095-C tax forms and getting them ready to send out to employees. The \$350 staff bonuses that were approved at the last meeting are being processed and eligible staff will receive them with the 12/13 check.</p> <p>LCDHD currently has 169 staff. There have been no new hires since the last meeting. There has been one Ready to Work employee placed in the Casey County Health Department in a partnership with Somerset Community College. There have been three off-duties since the last meeting. There are no open job requisitions at this time but there will be jobs posted and processed over the Christmas break so interviews can begin in January.</p>	
<p><b>Policy Development</b></p>		
<p>New/Revised Policies</p>	<p>The board was provided with four human resources policies to review last week. The</p>	

	board had no further questions or comments about the policies as presented. Rodney Dick made a motion to approve all policies as presented. Joe Silvers seconded the motion. Motion carried unanimously.	
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Vice-Chair set the next meeting date for March 4<sup>th</sup>, 2025 as an in-person meeting at Russell Springs at 7pm EST/6pm CST. . Proposed meeting dates for 2025 are June 17<sup>th</sup>, 2025 (tentatively), September 2<sup>nd</sup>, 2025, and December 2<sup>nd</sup>, 2025.

A motion was made to adjourn by Dr. Stephen McKinley and seconded by Dr. Susanne Lee. The Board voted unanimously to close the meeting. Motion carried and meeting was adjourned.

Honorable Jimmie Greene, Vice-Chair 

Ms. Amy Tomlinson, Secretary 